

**MIRZA HUMAYUN AFSAR**  
**Industrial Engineer**

Email: [humayun.afsar@gmail.com](mailto:humayun.afsar@gmail.com)

Mobile Number: +966-560950610

**PERSONAL INFORMATION**

---

**Birth Date:** 31<sup>st</sup> Oct 1991

**Nationality:** Pakistan

**Residence:** Riyadh, Saudi Arabia

**Visa Status:** Transferable Residency (Iqama)

**Gender:** Male

**Driving license:** Valid

**Marital Status:** Single

**ACADEMIC QUALIFICATIONS**

---

**Feb. 2012 – Jan. 2018:** Eastern Mediterranean University - ABET [Famagusta, Cyprus]  
BS. Industrial Engineering

**Aug. 2008 – Aug. 2010:** St. Patrick's College [Karachi, Pakistan]  
Intermediate Education

**Aug. 2005 – Aug. 2007:** St. Patrick's School [Karachi, Pakistan]  
Secondary Education

**WORK EXPERIENCE**

---

**Mar 2019 – Present: Detecon Al Saudia Co Ltd** [Riyadh, Saudi Arabia]  
Supply Chain Management – Procurement Officer

**Responsibilities:**

- Organizing the Vendors Database system with respect to their legal documents and verified them for authentication. Maintaining the Database system with the minimum error for the operations to be performed.
- Coordinating with the Vendors for the possible contractual agreement for the betterment of business relations
- Forecasting the product demands along with the projects throughout the time frame.
- Coordinating with all the procurement operations with respect to Purchase order and recording all the necessary data for constant improvement.
- Generating Data analysis reports when necessary for the decision-making process.
- Coordinating for the Special Projects by following the RFP process and negotiating with the suppliers accordingly
- Consistently improving the data for the better implementation of the database system and operations respectively.
- Maintaining the process flow with respect to design of the whole supply chain operations being processed throughout the Company respectively.
- Coordinating with the Procurement team throughout the operations along with the Project teams.
- Analyzing the monthly KPI's for the Supply Chain Management also find alternatives to achieve the targets.
- Proposing SLA's among organization departments for performance workflow.

**Oct. 2018 - Feb 2019: Tetra Tech Co – ALFA LAVAL**

[Riyadh, Saudi Arabia]

Supply Chain - Sales and Operations Engineer

**Responsibilities:**

- Manage and evaluate data to determine the effectiveness of a product or campaign.
- Initiating contracts that satisfy B2B relations among the Company and Client.
- Tracking the order by means of SAP and updating the Customer data along with the Inventory.
- Setting strategy for market sales by means of Product Demand and also tracking the shipment from the vendor to ensure
- Analyzing the Client's demand and collaborating with the Fabrication facility in terms of Design of the product and cost to satisfy the project.
- Coordinating with the Installation team during the project to execute the project in the Estimated time as decided.
- Reporting the Management every week by means of Weekly Report consisting of all operational data supervised along the week.

**Jan. 2018 - Sep 2018: Quest Scientific Corporation - Abdul Aziz Munshi Trading Est**

[Jeddah, Saudi Arabia]

Supply Chain - Sales and Operations

**Responsibilities:**

- Forecasting the demand of the products to achieve the target goal and to minimize the inventory based on the Inventory analysis.
- Optimizing the routes and minimizing the costs for logistics operations.
- Ordering the equipment based on the demand of the consumer and preparing B2B analysis over the relationship.
- The documentations of the orders relating to PO's and Sales Order by tracking.
- Analyzing the Data and applying CRM techniques to for the growth purposes.
- Inspecting the Products before the delivery and consistently evaluating Sales team for better performance.

**Jun. 2017 - Aug. 2017: PEPSI CO. (Ektam Kibris.Ltd)**

[Famagusta, Cyprus]

Intern

**Responsibilities:**

- Applying Work Study by preparing Part Lists, BOM, Flow Process Charts and Route Sheets of the products.
- Using the Ergonomics Techniques to evaluate Environmental Problems, Repetitive and Monotonous Tasks with suitable Solutions.
- Evaluating the Facility Location Factors, Constructing the Technical Drawing of Block Plan, analyzing the Layout of the Facility for Manufacturing and Material Handling.
- Using the Production Planning Techniques for preparing the Forecasting Model based on the Past Sales Data, Categorizing the Inventory System using ABC analysis.
- Aggregation Production Planning practices for Grouping of products with MPS technique.
- Evaluating the Material Requirement Planning using MRP Schedule and Operation Schedule.
- Quality Control Department techniques and observing the standards used for the products and process to conform with.
- Understanding of the Logistic system of the firm with respect to Supply Chain

Management.

**Jan. 2017 - Feb. 2017: CIDDEN MUTFAK Ltd.**

Intern

**Responsibilities:**

- Working over to understand the main Management Function of the firm by evaluating the Organization Chart of the company with respect to Engineering functions and responsibilities.
- Designing the manufacturing flow process and list of machines based on the productivity over the certain time period.
- Using Work Study Techniques to evaluate productivity ratio, preparing part lists and flow process charts for the products. Determining the Standard time for the production and unit cost of the product with Indirect Costs.
- Evaluating the Plant Location based on the factors for Consideration and also the layout for the production which satisfies the Material Handling Systems.
- Practical Observations over waste management and evaluating the energy and water consumption for the monthly Production.
- Using the data management system to understand the information flow between the department and within. Understanding the cost accounting systems of the Company.

[Nicosia, Cyprus]

**Jul. 2015 - Aug. 2015: PIMAPEN (EL-Pen Ltd.)**

Intern

**Responsibilities:**

- Preparing the Manufacturing Flowchart and also evaluating the Relations of each Workshop with other units in the Manufacturing Facility.
- Determining the Finished Goods Inventory policy also the waste management for the firm.
- Examining Cleaning, washing, Assembling processes of the plastic and wooden product.
- CNC machine operations were supervised for the Cutting operations.

[Famagusta, Cyprus]

**May. 2014 - May. 2015: AIESEC EASTERN MEDITERRANEAN**

Local Committee Vice President of Business Development & Projects

**Responsibilities:**

- Developing logistical partnerships to facilitate inexpensive, high quality, and hassle-free housing, cars, furniture, etc. for the incoming trainees.
- Sending pre-arrival e-mails, being at the airport, helping to set expectations and doing all that is possible to help the trainee during reception week.
- Re-evaluating the services provided to the trainee to make his or her experience as exciting, interesting, and beneficial as possible.
- Assisting Trainee, them with either logistical, job or general welfare issues.
- Contact the corporate companies for Internship Vacancies for the Internship availability over the AIESEC Portals.
- Organizing and Coordinating the NGO projects for the trainees which shall be arranged to benefit the country's reputation respectively.

[Famagusta, Cyprus]

**Feb.2013 – Jan 2018: EASTERN MEDITERRANEAN UNIVERSITY**

International Representative - MENA

[Famagusta, Cyprus]

**Responsibilities:**

- Promoting University Globally in order to recruit students by means of advertisements and exhibitions throughout.
- Assisting students with their admission, accommodation and VISA processes.
- Introducing awareness to the new students which are looking for studying opportunities.
- Forwarding tasks to the Liaison officers to accommodate students with the

- right information's before travelling.
- Collecting payments and perform the distributions among the business partners.

## SELECTED PROJECTS

---

- Project Coordinator of **International Promoting Project** for Promoting Cyprus Globally.
- Manufacturing and Service Systems Design Project** of Telephone Industry in Cyprus.
- System Modeling and Simulation** of TURKIYE IS BANK in Famagusta, Cyprus.
- Facility Planning and Design** of the new Towel Industry in Cyprus.
- Data Management of Information Systems** of Tourism and Travel Agency in Cyprus.
- Financial Analysis** of Engineering Economy of Juice Factory in Cyprus.
- Business Model and Investment Pitching** on Food Ordering Application in Cyprus.

## COMPUTER SKILLS

---

- |   |                                     |
|---|-------------------------------------|
| • Operating systems: MS windows XP/Vista/7/8/10 | • MS Office 2007,2010,2013,2016,365 |
| • AutoCAD Mechanical & Inventory                | • MS Visual Basic                   |
| • Sketch Up                                     | • Arena                             |
| • POM QM for Forecasting                        | • IBM SPSS                          |
| • SAP   | • Lindo, Lingo                      |

## KEY SKILLS

---

- |                                  |                    |
|----------------------------------|--------------------|
| • Leadership                     | • Decision Making  |
| • Team Work                      | • Public Speaking  |
| • Creativity                     | • Self- Motivation |
| • Ability to Work Under Pressure | • Time Management  |

## LANGUAGE

---

■ English
 ■ German
 ■ Turkish
 ■ Urdu
 ■ Arabic